



Missouri Division of Finance

**APPLICATION TO MOVE MAIN OFFICE TO EXISTING BRANCH SITE AND
REDESIGNATE MAIN OFFICE AS A BRANCH**

1. PRESENT MAIN OFFICE		3. PRESENT BRANCH OR FACILITY	
NAME		NAME	
STREET AND NUMBER		STREET AND NUMBER	
CITY AND COUNTY		CITY AND COUNTY	
STATE	ZIP CODE	STATE	ZIP CODE
2. PROPOSED MAIN OFFICE		4. PROPOSED BRANCH OR FACILITY	
NEW NAME <i>(If contemplated)</i>		NEW NAME <i>(If contemplated)</i>	
STREET AND NUMBER		STREET AND NUMBER	
CITY AND COUNTY		CITY AND COUNTY	
STATE	ZIP CODE	STATE	ZIP CODE
DISTANCE AND DIRECTION FROM PRESENT LOCATION		DISTANCE/DIRECTION FROM MAIN OFFICE	DISTANCE/DIRECTION FROM PRESENT LOCATION

INFORMATION FOR THE APPLICANT

Schedules or inserts may be attached to this application whenever the space provided is insufficient. Such attached schedules or inserts are a part of this application and should be on paper the same size as this page. Applications are to be securely bound.

Copies of the completed application are to be forwarded to the State Banking Supervisor and the Regional Director of the Federal Deposit Insurance Corporation Region in which the Bank is located. A complete copy should be retained by the Bank.

Requests for clarification as to what information is necessary to complete this application should be directed to the State Banking Supervisor and to the Regional Director of the Federal Deposit Insurance Corporation for the Region in which the applicant is located.

You may provide any information in addition to that requested in this application which, in your opinion, might aid in the disposition of your proposal. However, any such unsolicited information will be accepted for consideration with the understanding that it may be made public.

Complete responses to all questions in this application will expedite processing.

In preparing your application, keep in mind that the Federal Deposit Insurance Corporation deems that public policy warrants making all information submitted to it in connection with your application available for public review unless it is confidential in nature and it qualifies for exemption under the provisions of the Freedom of Information Act (5 U.S.C. 552). The Corporation has determined that the following application information is likely to be of such confidential nature, meeting any of the three following categories:

1. Trade secrets and commercial or financial information obtained from a person and privileged or confidential (5 U.S.C. 552(b)(4)).
2. Personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy (5 U.S.C. 552(b)(6)).
3. Information contained in the application form which is in the nature of examination report information (5 U.S.C. 552(b)(8)).

It is the responsibility of the applicant to identify the information submitted with the proposal which it deems CONFIDENTIAL clearly and on separate pages. However, the determination of the question of confidentiality and the discretion to release information submitted to it which is exempt resides with the Corporation and the State Supervisor and the specific information you indicate to be confidential may be made available for public review after consideration.

RESOLUTION OF BOARD OF DIRECTORS (*TRUSTEES*) OF APPLICANT BANK

The Board of Directors (*Trustees*) of the Applicant Bank at a meeting duly called and held on _____ (*Date*) adopted the following Resolution:

"Whereas it is the sense of this meeting that application should be made on behalf of this bank to the State Banking Supervisor and to the Federal Deposit Insurance Corporation for written consent to move its main office now being operated at:

Street Address	City and County	State
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to

Street Address	City and County	State
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In accordance with the provisions of State law and the Federal Deposit Insurance Act;

NOW, THEREFORE, IT IS RESOLVED, That the President or Vice President and the Cashier or Secretary of this Bank are hereby authorized and directed to make application on behalf of this Bank to the State Banking Supervisor and to the Federal Deposit Insurance Corporation to move its main office now being operated at:

Street Address	City and County	State
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to

Street Address	City and County	State
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and to submit in connection therewith information on the several factors enumerated in State and Federal statutes for the purpose of inducing the State Banking Supervisor and the Board of Directors of the Federal Deposit Insurance Corporation to grant written consent to moving the main office as indicated in this resolution."

The above Resolution has not been rescinded or modified and has been duly entered in the minutes book of the Applicant Bank.

NAME AND LOCATION OF APPLICANT BANK

SIGNATURE OF PRESIDENT OR VICE PRESIDENT	DATE
ATTEST (<i>CASHIER OR SECRETARY</i>)	DATE

SEAL

BANK REPRESENTATIVE RESPONSIBLE FOR RESPONDING TO QUESTIONS RELATING TO THIS APPLICATION

NAME	TITLE	TELEPHONE NUMBER (<i>Include area code</i>)
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If the bank is applying to relocate its main banking house, it must amend its Articles of Agreement.

Enclosed please find form (*Statement of Proceedings of Stockholders' Meeting*) for submitting to the Commissioner of Finance in amending your Articles of Agreement. This form is used as set out in Section 362.325, Revised Missouri Statutes. Attached is a sample that can be followed in making the amendment.

You are to submit either an original or certified copy of the Statement of Proceedings of Stockholders' Meeting form.

To comply with Section 362.044, Revised Missouri Statutes, the following must also accompany the above mentioned form:

1. A certified copy of the written notice mailed to all shareholders of record stating the time, date and place of the meeting, and the items of business to be voted upon. (*Section 362.044*)
2. A certified copy of the publication notice. This should be certified by the publisher as being a true copy. (*Section 362.044*)
3. In the event a 100% Waiver of Notice is obtained from your shareholders, submit a certified statement to this effect and the written notice and published notice prescribed in Section 362.044 are not required.
4. You are cautioned to see that all certifications are properly notarized and bear the notary seal, as well as the bank's seal, where applicable.

The above information is necessary to properly fulfill the requirements as set out by the Missouri Statutes.

STATEMENT OF PROCEEDINGS OF STOCKHOLDERS' MEETING OF

The undersigned _____ and _____, President and _____, respectively, of _____, hereby certify that the following resolution(s) amending the Articles of Agreement of the above bank were approved at a _____ meeting of the stockholders held on _____ with _____, one of the directors of the above bank being chosen as Chairman and _____, chosen as Secretary. Said meeting was called and notice given as provided in Section 362.044. A quorum being present at said meeting, the shares were voted as follows: _____ shares were voted in favor of the following resolution amending the Article, and _____ shares were voted against it.

RESOLVED, that Article _____ of the Articles of Agreement of this Bank be and it is hereby amended by striking _____ and substituting in lieu thereof the following:

IN TESTIMONY WHEREOF, we have hereunto this _____ day of _____, _____, set our hands.

(SEAL)

President

Attested and Countersigned

Cashier and/or Secretary

STATE OF MISSOURI)
) ss.
COUNTY OF)

_____, being first duly sworn, on his oath states that he/she is President of _____ and that the matters set forth in the foregoing statement are true and correct.

President

Subscribed and sworn to before me, a Notary Public in and for the County of _____, State of Missouri, on this _____ day of _____, _____. My commission expires _____, _____.

(SEAL)

Notary Public

STATE OF MISSOURI)
) ss.
COUNTY OF)

On this _____ day of _____, _____, before me personally appeared _____, President, to me known to be the person described in and who executed the foregoing instrument and acknowledges that he/she executed the same as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year last above written.

My commission expires _____, _____.

(SEAL)

Notary Public

POLICY CONSIDERATIONS IN CONNECTION WITH THE PROPOSAL

1. Any involvement in the proposal involving an insider must be fully detailed and supported.
 2. The Corporation is responsible for consideration of environmental impact under the National Environmental Policy Act. Please complete the following questions regarding environmental factors:
 - a) Describe zoning restrictions in effect for the site of the proposed branch or facility and any conflict between those restrictions and the bank's plans.
 - b) How will the proposal affect traffic patterns in the area? Describe how plans for parking, drive-up windows, and entrance to and exit from the branch or facility will increase or decrease traffic hazards and/or congestion in the area.
 3. A determination must be made as to whether the application involves a site, building, or structure which is included in or eligible for inclusion in the National Register of Historic Places. The applicant should advise the Director, Missouri Department of Natural Resources, P. O. Box 176, Jefferson City, Missouri 65102, of the bank's plans and proposed location and should request a written response from that office regarding eligibility.
 4. Publication should be made in accordance with Section 303.44 of the Federal Deposit Insurance Corporation's Rules and Regulations with the name and address of the newspaper and the date of publication furnished with this application.
 5. Comment on any changes in services to be offered, the community to be served, or any other effect the proposal may have on applicant's compliance with CRA.
 6. Pursuant to Section 42 of the Federal Deposit Insurance Act, the bank must have developed and adopted a branch closing policy. Considerations should include factors for determining which branch to close, which customers to notify, and procedures for providing notices required by statute. If this relocation involves the closing of any office, please provide a copy of your branch closing policy.
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